

Student Name: _____

**VOLUNTEER BACKGROUND CHECK
Acknowledgment Form**

Nonemployment Background Checks Only

Service to provide: _____ Date to Provide Service: _____

If volunteering for field trip, school/event: _____

In order to ensure the protection of children in the care of Hartland Consolidated Schools, school policy requires that all persons providing a volunteer service at the school or for any function conducted by the school (including field trips and school sponsored events away from school) complete a State of Michigan ICHAT background check using this form. ICHAT is a name check only, through the State of Michigan ICHAT system and is based on individual identifiers. Any applicant declining to complete a Volunteer Background Check acknowledgement form will not be considered for volunteer service.

POTENTIAL VOLUNTEER INFORMATION

Full Printed Name: _____

Maiden name or other name(s) previously used: _____

DOB: _____ Sex: _____ Eye Color: _____ Hair Color: _____ Height: _____
[mm/dd/yyyy]

HISTORY INFORMATION

1) Have you volunteered at Hartland Consolidated Schools before? Yes No

2) Have you ever pled guilty, or been convicted of a felony in a state or federal court?

Yes No

Date and state offense/conviction occurred: _____

If yes, provide a detailed description of the conviction: _____

3) Have you ever pled guilty, or been convicted of a misdemeanor in a state or federal court?

Yes No

Date and state offense/misdemeanor occurred: _____

If yes, provide a detailed description of the conviction: _____

4) Are you the subject of a current criminal investigation or have pending charges against you?

Yes No

Date and state the investigation is ongoing: _____

If yes, provide a detailed description of the investigation or pending charges: _____

Hartland Consolidated Schools reserves the right to “approve” or “deny” any volunteer service upon review of the background check returned. The determination will be based upon the individual’s fitness to have responsibility for the safety and wellbeing of children. Providing false information, or information contradicting to the background check information, is grounds for immediate volunteer denial.

By affixing your signature to this form you acknowledge your statements are to be true and give full consent to complete the requested background check.

NOTE: A COPY OF YOUR DRIVERS LICENSE MUST ACCOMPANY THIS FORM.

Signature: _____
Date Signed: _____

Please return completed form to Karen Ellis, Personnel Coordinator, Hartland Consolidated Schools. Questions or concerns, please contact Karen Ellis at 810-626-2106.

OFFICE USE ONLY

Approved <input type="checkbox"/>	Denied <input type="checkbox"/>	Date Approved/Denied _____	Determining Staff Member []
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